# PANOLA COUNTY INVITATION TO BID

### INSTRUCTIONS/TERMS OF CONTRACT

By order of Commissioners' Court of Panola County, Texas sealed bids will be received for:

#### **USED ELECTRONIC EQUIPMENT**

IT IS UNDERSTOOD that the Commissioners' Court of Panola County, Texas reserves the right to reject any or all bids for any or all services covered in this bid request and-to-waive-informalities or defects in bids or to accept such bids as it shall deem to be in the best interests of Panola County.

BIDS MUST BE submitted on the bid forms included for that purpose in this packet. Bids shall be placed in separate sealed envelopes, with each page manually signed by a person having the authority to bind the bidder in a contract and marked clearly on the outside as shown below.

SUBMISSION OF BIDS: Sealed bids shall be submitted to:

COUNTY JUDGE
PANOLA COUNTY COURTHOUSE, ROOM 216A
CARTHAGE, TEXAS 75633

Not later than 9:00 A.M. MONDAY, MARCH 28, 2016

MARK ENVELOPES:

"SEALED BID - USED ELECTRONIC EQUIPMENT"

ALL BIDS MUST BE RECEIVED IN THE COUNTY JUDGE'S OFFICE
BEFORE OPENING DATE AND TIME

SIGNATURE OF BIDDER

## SPECIFICATIONS FOR USED ELECTRONIC EQUIPMENT

- 1. 31 COMPUTER MONITORS
- 2. 8 COMPUTER TOWERS
- 3. 2 FAX MACHINES
- 4. 7 PRINTERS
- 5. 1 STAPLES PAPER SHREDDER
- 6. 9 VCR/DVD PLAYERS
- 7. 2 DIGITAL PRINTERS
- 8. 9 KEYBOARDS
- 9. 1-TYPEWRITER
- 10. 2 COMPUTER MOUSE
- 11.3 BOXES OF MISC. WIRE/CONNECTORS
- 12. 1 CLEARONE XAP TH2 TELEPHONE INTERFACE
- 13. 2 CLEARONE XAP 800 ULTIMATE AUDIO MANAGEMENT PLATFORMS
- 14. 2 ALTINEX MULTI TASKER M+100-100
- 15. 2 POINTMAKER PVI-83 MULTIPLE-SYNC VIDEO MAKER
- 16. 1 SANYO PRO XTRAX MULTIVERSE PROJECTOR
- 17. 2 SHURE ULXS4 WIRELESS RECEIVER
- 18. 2 SHURE MX412DLE MICROPHONE
- 19. 1 SHURE DD4ULX2 MICROPHONE
- 1. ALL EQUIPMENT IS "USED" AND MAY NOT BE WORKING AS DESIGNED.
- 2. EQUIPMENT MAY NOT CONTAIN ALL INTERNAL PARTS.
- 3. SUCCESSFUL BIDDER SHALL REMOVE ALL ITEMS FROM THE COURTHOUSE BY 4:00 P.M., MONDAY, APRIL 4, 2016.
- 4. PAYMENT SHALL BE MADE TO JONI REED, COUNTY TREASURER, 110 S. SYCAMORE ST., CARTHAGE, TEXAS 75633 BEFORE ITEMS ARE REMOVED.
- 5. APPOINTMENTS TO INSPECT EQUIPMENT MAY BE MADE BY CONTACTING FRED HIGHTOWER, MAINTENANCE SUPERVISOR AT 903-692-2844 OR JOHN DEPRESCA, PANOLA COUNTY SHERIFF'S OFFICE AT 903-693-0333.

Signature

# **BID FORM AND CONTRACT**

TO THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS FOR FURNISHING TO PANOLA COUNTY, TEXAS IN ACCORDANCE WITH THE FOREGOING SPECIFICATIONS:

The undersigned, as bidder, declares that the only person or persons interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm, or corporation; and that I (we) have carefully examined the advertisement, instructions to bidders, specifications and condition of payment. It is understood that the Court reserves the right to accept or reject any and/or all bids.

I HEREBY BID \$ 305 000 EQUIPMENT.	_(TOTAL) FOR THE DESCRIBED USED ELECTRONIC
DATE: 3 -22-16	BY: JUST WHISTUR NAUTON ST ADDRESS: 420 W. WKULINGTON ST
ACCEPTED DATE: 3 - 30-14	PANQLACOUNTY, (TEXAS BY: Lellum of Mes
SIGNATURE OF BIDDER:	<del>-</del>